

MINUTES OF MEETING OF MANAGERS
OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 22nd day of February, 2011, at 1:00 P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:

Donald Belter
Charles Kubesh
Corey Henke
Larry Phillips
Scott Lang

Also attending the meeting were:

Troy Scotting, of the firm of
KASAL & SCOTTING

Charles Eberhard, Engineer

President Belter called the meeting to order and announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on January 25, 2011. President Belter indicated that in the second full paragraph from the bottom on page 3, the word "Manager" had been misspelled. Upon motion of Manager Phillips, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved the minutes of the regular meeting held on January 25, 2011 with the aforementioned spelling correction.

President Belter next called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

SAVINGS:

C.D.	\$ 58,059.96	
C.B.	140,251.40	
Rec'd: Interest to 12/28/10 (C/D #8358)	16,310.25	
Interest (Savings #4206225)	17.84	
Renville County	463.93	
Sibley County	22.94	
Carver County	25.48	
Kandiyohi County	<u>14.46</u>	
		\$215,166.26
LESS: Transfer to checking		<u>2,259.15</u>
		\$212,907.11

<u>CHECKING:</u>		
January balance	\$ 1,943.47	
Deposit from savings	2,259.15	
Interest	<u>.14</u>	
		\$4,202.76
LESS: Checks drawn		<u>2,194.74</u>
		\$2,008.02
<u>FEBRUARY BALANCE</u>		
<u>PROJECT 79-2:</u>		
CD #7949 and #11550	\$ 7,697.12	
Interest to 1/11/11	<u>2,149.35</u>	
		9,846.47
McLeod Co. Auditor/79-2 Fund		<u>20,741.40</u>
		\$30,587.87
TOTAL 79-2 Funds		

Upon motion of Manager Kubesh, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved the Treasurer's report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported bills that had been presented to the Board as follows:

Kasal & Scotting – attorneys fees	\$ 641.54
Septic payments (12)	6,000.00
Drop-N-Go – digitize Eagle Lake records & printing	82.07
City of Glencoe – room payment	11,000.00
City of Glencoe – yearly rent	1,200.00
Print Master – watershed map	258.77
U.S. Postal Service – box rent	70.00
League of MN Cities – workers comp. coverage	98.00
Eberhard Consulting – engineer fees	2,938.72
Mary Henke – secretarial	459.37
Linda Phillips – secretarial/accounting	109.38
Corey Henke – per diem & mileage	261.72
Donald Belter – per diem & mileage	82.14
Larry Phillips – per diem & mileage	110.10
Charles Kubesh – per diem & mileage	187.74
Scott Lang – per diem & mileage	<u>107.00</u>
TOTAL	\$23,606.55

Upon motion of Manager Phillips, which motion was seconded by Manager Lang, by unanimous roll call vote the Board of Managers approved the above bills for payment.

President Belter next called upon Gary Ballard, a local citizen who was in attendance at the meeting. Mr. Ballard inquired of the Board as to whether or not the Watershed District has anything planned to help with spring flooding. Engineer Eberhard

indicated to Mr. Ballard that a study done approximately 15 years ago had recommended installation of 2-3 dams upstream, which would have resulted in flooding thousands of acres in order to prevent flooding of Buffalo Creek. Manager Phillips also indicated to Mr. Ballard that the Watershed District has always worked on flooding issues through the issuance of permits, including permits for appropriate size bridges and culverts.

President Belter next called for any new permits. No new permit applications had been submitted since the last meeting.

President Belter next called for items of old business. Manager Henke indicated that there was nothing new to report with respect to the Lake Allie rain garden maintenance. Manager Kubesh reported to the Board that he had looked at the Lake Allie/Lake Preston channel issue and he had also talked with Don Trettin. Engineer Eberhard indicated that he believed it would be difficult getting to the project with equipment and Manager Belter stated that we would need to determine who owned the land that would need to be accessed in order to get to the project. After further discussion, it was the consensus of the Board that they should try to work with the lake association in attempting to get an agreement among all stakeholders that would allow the Watershed District to go in and clean out the channel. Engineer Eberhard indicated he would look further into the issue and report back to the Board.

With respect to the Franz Schauer waterway cleanout, Manager Henke reported to the Board that he had spoken with the landowner, who indicated that he wanted to meet with Manager Belter and Manager Henke regarding the cleanout of the waterway.

Engineer Eberhard indicated that he had looked at the proposal for an engineering study from Houston Engineering regarding the Eagle Lake dam project. Engineer Eberhard indicated that he would like to talk with the DNR first to see what they would want with respect to the project, and if they would assist in getting the project paid for. He also indicated that the U.S. Fish & Wildlife Service has expressed interest in helping out but he is not sure what they would want out of the project, or are willing to do. Finally, Engineer Eberhard indicated that he would need to meet with the Watershed District attorney to determine the correct procedure for this dam replacement project.

President Belter next called for any other items of old business. There was a general discussion among the Board members regarding imposing some guidelines for future septic system reimbursements from the Watershed District. The intent of the reimbursement is to get individuals to voluntarily upgrade their septic systems. However, under the program a vast majority of those applying for the \$500.00 incentive were a result of a required upgrade in the septic due to a sale or transfer of the property. Upon motion of Manager Phillips, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved proposed guidelines for septic system reimbursement. The Guidelines are attached to the minutes as Exhibit "A" and are effective starting February 22, 2011. The new Guidelines would apply to any reimbursement requests received after February 22, 2011.

Manager Phillips indicated he had received the invitation directed to the Board members for the MAWD Legislative Reception and Day at the Capitol.

Manager Henke indicated that he would like the Board to purchase a touchboard to be used during meetings. He reported that the touchboard could be used with the GIS mapping system as well as for LIDAR. Manager Henke believed that the touchboard would be very useful for discussions and presentations, including permit applications. After discussion by the Board, Manager Henke was directed to look more into the purchase of a touchboard, as well as whether or not the Board members could view one and get a demonstration prior to purchase. It was also reported that Manager Henke and Manager Phillips will look for a new table for the meeting room.

Engineer Eberhard indicated that he believed the Watershed District's part-time staff should receive a pay raise. Upon motion of Manager Lang, which motion was seconded by Manager Kubesh, the Board approved a \$1.00 per hour increase for the Watershed District's part-time staff, with voting as follows:

Don Belter	Yea
Scott Lang	Yea
Charles Kubesh	Yea
Larry Phillips	Abstained
Corey Henke	Abstained

Engineer Eberhard reported to the Board that he had received a draft TMDL report regarding Buffalo Creek that had been prepared for the MPCA. Engineer Eberhard indicated that he had reviewed the report and had a number of issues and questions regarding the report. He further indicated that he will be sending a letter with comments and questions regarding the report to the MPCA.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on March 22, 2011 at 1:00 P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN.

Charles Kubesh, Secretary