

MINUTES OF MEETING OF MANAGERS
OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 27th day of April, 2010, at 8:00 P.M. at its regular meeting place in the City Council Chambers, City Hall, 630 10th Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:

Donald Belter
Charles Kubesh
Corey Henke
Larry Phillips

Also attending the meeting were:

Pete Kasal, of the firm of
KASAL & SCOTTING
Hutchinson, MN

Charles Eberhard, Engineer
Litchfield, MN

President Belter announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on March 23, 2010. Upon motion of Manager Phillips, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved the minutes of the regular meeting held on March 23, 2010.

President Belter next called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

<u>SAVINGS:</u>	
C.D.	\$ 58,059.96
C.B.	138,700.02
Rec'd: Interest to 3/28/10 (C/D #8358)	15,316.22
Interest (Savings #4206225)	<u>43.70</u>
	\$212,119.90
LESS: Transfer to checking	<u>2,512.87</u>
MARCH BALANCE	\$209,607.03

<u>CHECKING:</u>		
February balance	\$ 1,903.45	
Deposit from savings	2,512.87	
Interest	<u>.12</u>	
		\$ 4,416.44
LESS: Checks drawn		<u>2,095.11</u>
		\$ 2,321.33
MARCH BALANCE		

<u>PROJECT 79-2:</u>		
CD #7949 and #11550	\$ 7,697.12	
Interest to 4/11/10	<u>2,028.28</u>	
		9,725.40
McLeod Co. Auditor/79-2 Fund		<u>20,741.40</u>
		\$30,466.80
TOTAL 79-2 Funds		

Upon motion of Manager Kubesh which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved the Treasurer's report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported as follows:

Kasal & Scotting – attorneys fees	\$ 720.98
Rich Barrick	1,610.00
Mid MN Development	1,625.00
Charles Eberhard – engineering fees	1,263.12
Mary Henke – secretarial	109.38
Linda Phillips – secretarial/accounting	131.25
Corey Henke – per diem & mileage	93.00
Donald Belter – per diem & mileage	82.00
Larry Phillips – per diem & mileage	77.50
Charles Kubesh – per diem & mileage	<u>107.00</u>
TOTAL	\$ 5,819.23

Upon motion of Manager Henke, which motion was seconded by Manager Phillips, by unanimous roll call vote the Board of Managers approved the above bills for payment.

President Belter next called for any new permits. Engineer Eberhard introduced an application for a permit submitted by the City of Glencoe. Upon motion of Manager Henke, which motion was seconded by Manager Kubesh, by unanimous vote the Board accepted the application for consideration and designated it Application for Permit No. 2010-6. Engineer Eberhard explained that the permit was for a retention pond near the new City Center in Glencoe. He reported that he had all the plans and information necessary and recommended approval. After consideration, upon motion of Manager

Kubesh, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved Permit No. 2010-6.

Engineer Eberhard next submitted an application for a permit submitted by the U.S. Fish & Wildlife Service. Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote the Board accepted the application for consideration and designated it Application for Permit No. 2010-7. Engineer Eberhard reported that the permit is seeking to build 9 retention ponds and do culvert construction in Lynn Township. Engineer Eberhard was concerned that the county ditch going through the property has only a 16 ½ ft. right-of-way along the ditch. He suggested that the DNR give an additional 40 ft. easement on each side of the ditch for access to the ditch for maintenance. Engineer Eberhard recommended approval subject to documentation for easement and township approval for culvert change and tile change approval by local landowners. Upon motion of Manager Henke, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved Permit No. 2010-7.

President Belter next called for items of old business. Engineer Eberhard reported on Application for Permit No. 2010-1. He reported that he had made inquiry to the DNR about the project.

President Belter next called for agenda item Revision of Rules & Regulations. It was reported to the Board that Matt Johnson of Mid MN Development has recently had some health problems and was unable to attend the April meeting. The matter will be rescheduled when Mr. Johnson is able to attend.

President Belter next called for discussion of the pipeline company bond release. After general discussion among Board members, upon motion of Manager Phillips, which motion was seconded by Manager Henke, the Board voted unanimously to release the bond that had previously been posted by the pipeline company.

President Belter next called for discussion of the change in meeting site and office hours. Manager Phillips reported that it is uncertain as to when the new office space will become available and that the construction was still going on. Tom Fischer of BWSR, who was present at the meeting, stated that MSA §103D.321 requires a public hearing, along with publication, regarding change of meeting place.

President Belter next called for items of new business. There was then a general discussion among Board members as to what furnishings might be needed for the new meeting room. Thereafter the Board discussed the summer meeting of the Association of Watershed Districts.

Engineer Eberhard reported to the Board on a complaint by a private citizen regarding flooding on a lot near Buffalo Creek in Glencoe near the walk bridge. He proposed that a small berm may be needed to remedy the issue and suggested further study needed to be done in order to determine exactly what action should be taken.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on May 25, 2010 at 8:00 P.M. at its regular meeting place in the City Council Chambers, City Hall, 630 10th St. E., Glencoe, MN.

Charles Kubesh, Secretary