

MINUTES OF MEETING OF MANAGERS
OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 26th day of July, 2011, at 8:00 P.M. at its regular meeting place at Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:

Charles Kubesh
Corey Henke
Larry Phillips
Scott Lang

The following member was absent:

Donald Belter

Also attending the meeting was:

Pete Kasal, of the firm of
KASAL & SCOTTING
Hutchinson, MN

Vice President Lang called the meeting to order and announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on June 28, 2011. Upon motion of Manager Kubesh, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved the minutes of the regular meeting held on June 28, 2011.

Vice President Lang next called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

<u>SAVINGS:</u>	
C.D.	\$ 58,059.96
C.B.	113,773.63
Rec'd: Interest to 6/28/11 (C/D #8358)	16,700.14
Interest (Savings #4206225)	5.77
McLeod County	27,590.44
Sibley County	<u>1,208.70</u>
	\$217,338.64
LESS: Transfer to checking	<u>7,768.19</u>
	\$209,570.45
JULY BALANCE	\$209,570.45

CHECKING:

June balance	\$ 2,358.34	
Deposit from savings	7,768.19	
Interest		<u>.11</u>
		\$10,126.64
LESS: Checks drawn		<u>7,684.04</u>
		\$ 2,442.60

JULY BALANCE

PROJECT 79-2:

CD #7949 and #11550	\$ 7,697.12	
Interest to 7/11/11		<u>2,203.13</u>
		9,900.25
McLeod Co. Auditor/79-2 Fund		<u>21,271.63</u>
		\$31,171.88

TOTAL 79-2 Funds

Upon motion of Manager Henke, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved the Treasurer's report.

Vice President Lang next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported bills that had been presented to the Board as follows:

Kasal & Scotting – attorneys fees	\$ 716.10
Landscape Curbing – Lake Allie	734.50
Charles Eberhard – engineering fees	1,552.92
Mary Henke – secretarial	111.00
Linda Phillips – secretarial/accounting	304.68
Corey Henke – per diem & mileage	168.00
Larry Phillips – per diem & mileage	260.22
Charles Kubesh – per diem & mileage	107.64
Scott Lang – per diem & mileage	<u>222.64</u>
	\$ 4,177.70

TOTAL

Upon motion of Manager Henke, which motion was seconded by Manager Kubesh, by unanimous roll call vote the Board of Managers approved the above bills for payment.

Vice President Lang next called upon Gary Schreifels, Public Works Director for the City of Glencoe, who was in attendance at the meeting. Mr. Schreifels reported that a FEMA representative will look at the proposed Glencoe berm project in the near future, and also consider the repairs to the storm sewer damage. This review will be to determine if FEMA funds would be available for these projects. Mr. Schreifels asked the Board if they would be willing to consider cost-sharing on the purchase of flapper gates

for the berm project. He suggested that a new design for a flapper gate is available that will reduce the need for maintenance; however, the initial cost will be approximately \$3,000.00. The Board generally agreed that they would be open to cost-sharing in the event such a purchase is made.

Vice President Lang next called upon Ken Schiroo, who was in attendance. Mr. Schiroo lives on one of the run-off ponds located in Glencoe. He questioned the timing used by the City of Glencoe to drain the ponds during times of high water. He asked the Board to contact the City of Glencoe to discuss the scheduled draining of these ponds. It was suggested that perhaps Engineer Eberhard could discuss this with Mr. Schreifels and see if the City can come up with a schedule for pond drainage.

Vice President Lang next called upon Manager Henke for a report on the status of the Lake Allie rain garden. Manager Henke reported that BWSR would require repayment of approximately \$10,600.00 to allow the Board to drop the project at this point. Manager Henke reported that he contacted Landscape Concepts and had received a bid of approximately \$3,000.00 to replace the plants in the rain garden. It was the general consensus of the Board that the landowner adjacent to the rain garden must sign a maintenance agreement prior to expending further funds on the rain garden. Attorney Kasal was asked to prepare an agreement and forward it to Manager Henke.

Vice President Lang next called for items of new business. Manager Henke reported on Application for Permit No. 2011-4. Engineer Eberhard had recommended approval subject to conditions set out in his evaluation and letter. Upon motion of Manager Phillips, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved Permit No. 2011-4 with the conditions set forth by Engineer Eberhard.

Vice President Lang announced the next order of business was the consideration of the proposed Budget for the year 2012. A general discussion was held by the Managers concerning the budget categories and any changes that might need to be made from the 2011 Budget. Following discussion, Manager Kubesh offered the following resolution and moved its adoption:

RESOLVED, that the Board of Managers of Buffalo Creek Watershed District adopt the following proposed Budget for the year 2012:

Audit expense	\$ 1,500.00
Dues to Minnesota Watershed Assn.	2,200.00
Salaries of Managers, per diem & mileage	17,500.00
Bond premiums & insurance, including workers compensation	4,000.00
Legal expenses	12,000.00
Engineering expenses	15,000.00
Newspaper notices & office expenses	3,000.00
Routine stream maintenance	30,000.00
Special projects & non-recurring expenses	27,600.00
Water quality project	15,000.00

Larry Phillips	Yea
Charles Kubesh	Yea
Corey Henke	Yea
Scott Lang	Yea

The resolution was declared carried.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the annual budget hearing on August 23, 2011 at 7:30 P.M. and the next regular meeting of the Board of Managers on August 23, 2011 at 8:00 P.M. at its regular meeting place at Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN.

Charles Kubesh, Secretary