MINUTES OF MEETING OF MANAGERS
OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 26th day of May, 2015, at 8:00 P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present: Donald Belter
Corey Henke
Larry Phillips
Larry Kramer
Matt Melberg

Also attending the meeting were: Pete Kasal, Attorney

President Belter called the meeting to order and announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on April 28, 2015. Upon motion of Manager Melberg, which motion was seconded by Manager Kramer, by unanimous vote the Board of Managers approved the minutes of the meeting held on April 28, 2015.

President Belter next called upon Manager Phillips for the Treasurer’s report. Manager Phillips presented a written report which outlined income and expenses as follows:

SAVINGS:
C.B. #4206225 $ 88,138.21
Rec’d: Interest 2.17 $ 88,140.38
LESS: Transfer to checking (16,240.52)
Funds transferred to checking for W/H (690.84)
McLeod County Ditch No. 33 (8,227.00)
MAY BALANCE $ 62,982.02

CHECKING:
April balance $ 1,000.00
Deposit from savings 24,376.02
$ 25,376.02
LESS: Checks drawn 24,376.02
MAY BALANCE $ 1,000.00

PROJECT 79-2:
CD’s #87812 starting balance $ 6,507.56
Interest to 12/28/2014 CD #87051 26.07
McLeod Co. Auditor/79-2 Fund 22,130.66
TOTAL 79-2 Funds $28,664.29
Upon motion of Manager Kramer, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved the Treasurer’s report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Henke reported bills that had been presented to the Board as follows:

- Kasal Law Office – attorneys fees $737.26
- Rinke Noonan – consulting fees 819.50
- MidMinnesota Development 637.50
- Houston Engineering 2,118.85
- Bolton Menk 1,650.00
- Eberhard Consulting – engineering fees 631.30
- Mary Henke – secretarial 178.13
- Linda Phillips – secretarial/accounting 178.47
- Corey Henke – per diem & mileage 370.77
- Donald Belter – per diem & mileage 81.09
- Larry Phillips – per diem & mileage 230.75
- Larry Kramer – per diem & mileage 118.70
- Matt Melberg – per diem & mileage 114.10

$7,866.42

Upon motion of Manager Phillips, which motion was seconded by Manager Kramer, by unanimous vote the Board of Managers approved the above bills for payment.

President Belter called upon Terry Ahlbrecht of Hector, Renville County, who appeared regarding permit application No. 2015-14. He presented to the Board the landowner easements he had been previously requested to provide and a breakdown of the costs assessed to the various landowners involved in the project which reflected their assessments for future maintenance. Mr. Albrecht noted that the slope grades of the proposed tiling had been altered to satisfy Engineer Eberhard’s concerns after reviewing the initial proposal. He stated that he and the other project applicants wished to have the permit approved as soon as possible so they can begin the project. Jim Wiederman, a viewer who had been appointed by Renville County on the project, was in attendance and provided further information regarding the redetermination of benefits for the project. He calculated the acres benefited to be 408 acres, plus roadways. Upon motion of Manager Kramer, which motion was seconded by Manager Melberg, with 4 Ayes and Manager Henke voting Nay, the Board of Managers removed Application for Permit No. 2015-14 from the table. After further discussion, Manager Melberg made a motion, which motion was seconded by Manager Kramer, to approve the project application subject to review and approval by Engineer Eberhard. The motion passed with 4 Ayes and Manager Henke voting Nay.

President Belter next called for discussion of agenda item – Zebra Ditch Assn. There being no further information provided, the application was tabled.

Manager Henke reported that drainage of Eagle Lake is almost completed and that water sampling is being conducted.
President Belter next called for agenda item  Marsh Water Project. Manager Henke reported that a petition had been submitted to BWSR to amend the Overall Plan to include the project. He noted that the petition requests establishment of a Water Management District in the Plan. Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers authorized President Belter to sign the amendment petition. Upon motion of Manager Henke, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers moved to adopt the revised Buffalo Creek Watershed Overall Plan, which includes the amendments in the submitted petition.

President Belter next called for agenda item  County Ditch No. 33. It was noted that the viewers had not completed their redetermination of benefits at this time.

Manager Henke next reported on Ditch No. 79-2. He had recently viewed the ditch and noted 2 areas where the banks had sloughed in and need repair and that the buffer strip on one parcel had been completely plowed up. It was the consensus of the Board that the affected landowner will be notified of the encroachment and asked to immediately rectify the buffer strip encroachment.

Manager Henke reported that he has received a quote for professional liability insurance for Engineer Eberhard with a $1,000,000.00 coverage. That quote by Insurance Planners was $2,756.75. Upon motion of Manager Henke, which motion was seconded by Manager Kramer, by unanimous vote the Board of Managers approved reimbursing Engineer Eberhard for the cost of the insurance as quoted.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, June 23, 2015 at 8:00 P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN.

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Matt Melberg, Secretary